

**MRL**  
**APPLICATION FOR EMPLOYMENT**

WE ARE AN EQUAL OPPORTUNITY EMPLOYMENT COMPANY. WE ARE DEDICATED TO A POLICY OF NON-DISCRIMINATION IN EMPLOYMENT ON ANY BASIS INCLUDING RACE, CREED, COLOR, AGE, SEX, RELIGION OR NATIONAL ORIGIN, OR PHYSICAL HANDICAP

PLEASE PRINT

**PERSONAL INFORMATION**

DATE \_\_\_\_\_

NAME \_\_\_\_\_

LAST

FIRST

MIDDLE

PRESENT ADDRESS \_\_\_\_\_

PERMANENT ADDRESS \_\_\_\_\_

PHONE NO \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_

REFERRED BY \_\_\_\_\_

**EMPLOYMENT DESIRED**

POSITION \_\_\_\_\_

DATE AVAILABLE \_\_\_\_\_

SALARY \_\_\_\_\_

ARE YOU EMPLOYED NOW? \_\_\_\_\_

MAY WE CONTACT EMPLOYER \_\_\_\_\_

HAVE YOU APPLIED WITH THIS COMPANY BEFORE \_\_\_\_\_

YES

NO

DATE \_\_\_\_\_

**EDUCATION**

**NAME AND LOCATION**

**YEARS ATTN.**

**GRADUATED**

**SUBJECT STUDIED**

GRAMMAR SCHOOL \_\_\_\_\_

HIGH SCHOOL \_\_\_\_\_

COLLEGE \_\_\_\_\_

TRADE SCHOOL \_\_\_\_\_

SUBJECT OF SPECIAL STUDY OR RESEARCH WORK \_\_\_\_\_

US MILITARY OR NAVAL SERVICE \_\_\_\_\_

RANK \_\_\_\_\_

PRESENT MEMBER IN

NAT. GUARD OR RESERVE \_\_\_\_\_

ACTIVITIES OTHER THAN RELIGIOUS,

CIVIC, ATHLETIC, ETC. \_\_\_\_\_

CONTINUED ON THE OTHER SIDE

**FORMER EMPLOYERS** LIST LAST FOUR EMPLOYERS STARTING WITH LAST ONE FIRST

DATE	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM _____ TO _____				
FROM _____ TO _____				
FROM _____ TO _____				
FROM _____ TO _____				

**REFERENCES** GIVE BELOW THE NAMES OF TWO PERSONS NOT RELATED TO YOU WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	BUSINESS	YEARS

I hereby authorize and request any and all of my former employers and any other person, firm, or corporations to furnish any and all information concerning my credit worthiness and personal background and I hereby release each such employer or other person, firm, or corporation from any and all liability by reason of furnishing the requested information. I understand that in connection with this application, a consumer report and or an investigation consumer report may be requested whereby information is obtained through personal interviews with my neighbors, friends, or associates or with others whom I am acquainted or who may have knowledge with respect to my character, general reputation, personal characteristics and mode of living, and hereby authorize the procurement of any such report. I understand that, upon my request, I have the right to know if any such report was requested and, if so, the name and address of the consumer reporting agency that furnished such report and in the case of a consumer investigative reports that I may inspect and receive a copy of such report by contacting such agency. I also understand that I have the right to receive a complete and accurate disclosure of the nature and scope of the information requested if I request such disclosure within a reasonable period of time.

I understand that if employed: 1 any misrepresentation or omission of facts requested in this application is cause for dismissal and 2 my employment is for a definite period and I may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice.

**DATE** \_\_\_\_\_ **SIGNATURE OF APPLICANT** \_\_\_\_\_

**FOR OFFICE USE ONLY**

INTERVIEWED BY	DATE	REMARKS		
NEATNESS		CHARACTER		
PERSONALITY		ABILITY		
HIRED	FOR DEPT	POSITION	WILL REPORT	SALARY
APPROVED BY	2	3		
EMPLOYMENT MANAGER	DEPT. HEAD	GENERAL MANAGER		

IN CASE OF EMERGENCY NOTIFY

NAME	ADDRESS	PHONE NO.